

Name of Club:- ALC Ref No:- Job title:- Full/part time:- Location:- Duration:- **Brief Job Description:-**

The Royal Air Force Club is a Private Members Club located in London's Mayfair which offers first-class surroundings to serving and former serving officers of the RAF and Allied Air Forces. Having opened its doors in 1922, the Club's building is full of history and character. With 110 bedrooms and 10 meeting and banqueting rooms, the Club is a truly hidden gem with modern and elegant interior and facilities.

Hours/week:- 

We are currently looking to recruit an experienced and enthusiastic **Room Attendant** to join the RAF Club's Housekeeping team.

The Club is proud to be a Caterer Top 30 'Best Place to Work in Hospitality' Organisation.

We have an exceptional working environment and offer excellent benefits to the successful candidate.

Wage/Salary:- 

- Learning & Development Programmes
- 'Perkbox' Rewards - discounts on shopping, entertainment, gifts, technology, fitness & much more!
- Language Courses
- Travel Ticket Loan
- Recommend a Friend Scheme
- Club Private Pension plan (after 3 months)
- Complimentary employee canteen food with a choice of healthy meals all day
- Uniforms and Dry cleaning / Laundry service
- Company Sick Pay (after 1 year)
- An Employee Assistance Programme with Hospitality Action
- Flexibility at work
- Recognition, including on the spots rewards and great team parties!
- 28 Days of Holidays (including bank holidays)
- 2 years of service: increases to 29 days
- 5 years of service: increases to 33 days

**You will be responsible for the following duties:**

- Report to the Housekeeping office at rostered time, collect work sheet, and sign in
- Prepare your work equipment
- Ensure public areas, bedrooms, associated rooms and corridors are cleaned thoroughly to the standards required and are properly presented
- Attend Housekeeping meetings as required
- Clean bedrooms by priority
- Remove rubbish, dirty linen and trays
- Check that all appliances are present in the room and in working order
- Replace dirty linens and towels with clean items
- Making of beds including moving to vacuum underneath the bed base as required
- Move furniture as required to be able clean under and round
- Straighten desk items, furniture, and appliances
- Dust, polish, and remove marks from walls and furnishings
- Clean bathrooms
- Replace guest amenities and supplies in bedrooms and public area
- Dust and vacuum corridors
- Cleaning equipment to be restocked, cleaned and left neatly in the designated storage area
- Perform spring cleans and extra jobs as directed
- Follow health, safety and security procedures
- Attend all training as requested
- Report any maintenance problems, safety hazards, accidents, injuries, suspicious behaviour or occurrences to a manager or supervisor
- Attend to lost property according to lost property procedure
- Operate in a great team environment
- Communicate with members/guests in a friendly and professional manner

Contact Name:-

Telephone No.

Email:-